

Climate Action Plan

Notley Green Primary School

1 year plan April 2026 – April 2027



williamcappuyns@letsgozero.org

Your school's carbon baseline: 336.89 t CO₂e Calculation: December, 2025

Operational area	Emissions area	Scope	t co2e*	% **
Energy, Waste & Water	Fuel	1	23.6	7%
	Electricity	2	0	0%
	Waste	3	0.1	<1%
	Water	3	0.6	<1%
Transport	School vehicles	1	0	0%
	School trips	3	5.2	2%
	Student commuting	3	117.4	35%
	Staff commuting	3	21.9	6%
Food	Food	3	120.8	36%
Purchasing & Uniform	Purchasing	3	47.2	14%
	Uniform ***	Out-of-scope	97.6	n/a



Notes: These figures are intended as indicative estimates. The largest contributor to your carbon emissions is food, followed by student commuting.

* 't co2e' or 'co2e' tonnes means 'tonnes of Carbon Dioxide Equivalent'. Under the GHG protocol, 7 greenhouse gases are tracked and summarised as the equivalent amount of Carbon Dioxide that would produce the same warming effect.

** Percentage of your carbon footprint.

*** Uniform is out-of-scope and therefore not included within the pie chart.

Key	
Requires trust approval / trust policy applies	
Recommended	
High carbon reduction actions	★

Climate Action Plan history	
Last reviewed:	March, 2026

GET STARTED				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Sign up to the Let's Go Zero campaign By joining this campaign, your school confirms that it is taking action now to reduce its own carbon impact, and that it demands the UK Government help all schools reach this goal by the end of the decade.	Completed Jan 2026	Emma Seward		
Set up a sustainability working group Assemble a Sustainability Working Group featuring different stakeholders across the school to collaborate and effect change. Ensure one person has oversight, taking the title of 'Sustainability Lead'.	Start: April 2026 Review: July 2026	Emma Seward	Nichola Snell – Green ambassador lead Scott Hulme – Premises manager Jenny Thompson – Office lead	
Add sustainability plans, projects and successes to your school website and share through wider communications Celebrate your school's climate action on your website, in newsletters, social media, local press, and events to showcase your successes and involve the wider community. Use the Let's Go Zero comms pack to do this.	Start: On by July 2026 Review: December 2026	Emma Seward	Launch across Summer 2 with staff, children and parents	

1. Decarbonisation and Energy Efficiency

Calculating and taking actions to reduce carbon emissions and becoming more energy efficient

ENERGY – BUILDINGS AND RETROFIT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p>★ Optimise your BMS/BEMS settings and ensure your heating and hot water systems have efficient timings and temperatures set</p> <p>18°C is the general recommendation for classroom temperatures, whilst hot water coming out of taps should be no higher than 43°C (stored at 60°C). Experiment with your heating schedule while maintaining comfort - running it one hour less per day or reducing temperatures by 1 degree can cut annual heating costs by 5–10%, according to the DfE.</p>	<p>Start: Nov 2026 Review: February 2026</p>	<p>Scott Hulme</p>	<p>Needs a full review for Winter 2026/27</p>	
<p>Investigate the potential for solar panels</p> <p>Find out who you need permission from and contact solar providers to check the suitability of your roof spaces and the financial models available (direct purchase, lease, community energy). Aim to compare approaches from at least three different providers to check you are getting options that work well for your setting. Providers we suggest checking with: Solar for Schools & Eden Sustainable.</p>	<p>Start: Review:</p>	<p>Trust Level</p>		

FOOD

ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Run a campaign to reduce plate waste from pupils Engage pupils in a campaign to cut plate waste. Campaigns might include lessons and assemblies, portion controls, and the option to pre-order, alongside fun activities. WRWA have some ideas to get you started.	Start: May 2026 Review: December 2026	Chartwells, COO, Eco-team Lead, Eco-team	Green ambassadors to conduct a food weigh in to see how much is being wasted and start a campaign	
Start or improve composting and food waste facilities on-site Set up or improve composting for small items like snack-time fruit, as a supplement to your main regular food waste collection. Composting is a great educational tool for engaging students! To get started, ask your school community for unwanted compost bins.	Autumn term focus Start: September 2026 Review: December 2026	Nichola Snell	Explore options and set up systems across Summer 2 (2026)	
Reduce the fruit waste occurring in KS1 Remove the option for Year 1 and 2 to bring in their own snack. This will also reduce the number of wrappers going into the bin.	Start: September 2026 Review: December 2026	Nichola Snell	Messaging around this needs to be across Summer 2 (2026)	

WASTE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Provide students with education on the importance of reducing, reusing and recycling correctly Teach students about the waste hierarchy: 'Reduce -> Reuse -> Recycle' through a variety of assemblies and initiatives. These could be run by your eco-team, local authority, or waste contractor. Teach how recyclables are processed and the importance of reducing single-use and supporting a circular economy. Organisations such as Wastebuster and Recycle Now have a variety of curriculum-linked resources.	Spring term focus Start: January 2027 Review: April 2027	Nichola and the Green Ambassadors		

Label bins clearly and ensure recycling bins are in all key areas Implement clear signage on bins to support with behaviour change. You can work with your students to design signage for these, or Wastebusters have signs and resources designed for primary age and you can access food waste bin labels on Guardians of Grub	Start: January 2027 Review: April 2027	Scott Hulme		

TRANSPORT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Develop an active travel plan Create and implement your school travel plan which supports cycling, walking and other forms of sustainable travel. Explore if your local authority offers support for this (ex: contact your travel or road safety officer). Modeshift Stars Education is an accreditation programme you can sign up to whilst creating and implementing your travel plan to track your progress and receive awards.	Summer term focus Start: April 2027 Review: July 2027	Nichola Snell and the green ambassadors		
Run active travel campaigns Participate in annual Active Travel Campaigns. Your CAA can provide a list of different options (including Living Streets' Wow campaign and Sustrans' Big Walk and Wheel). Aim for these events to trigger a permanent shift to sustainable travel from students who live locally enough to do so. Facilitate walking and cycling to school by establishing Park & Stride or Walking Bus initiatives. Ask the PTA or engaged parents to support with these.	Start: April 2027 Review: July 2027	Nichola Snell and the green ambassadors		

2. Climate adaptation and resilience

Taking actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages

ADAPTATION AND RESILIENCE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p>Have a strategy for planting on site that considers shade and soil stability, and which species are most suitable</p> <p>Planting within viable locations can provide multiple benefits. Tree or plant species should be carefully selected based upon the location considered. Drought-resistant species or ones that require less watering may be more resilient. The Woodland Trust offers free packs for schools who wish to plant trees onsite.</p>	<p>Start: September 2026</p> <p>Review: July 2027</p>	<p>Emma Seward</p> <p>Scott Hulme</p>		
<p>Build sheltered areas on playgrounds for heat resilience</p> <p>Use awnings/shading measures to provide adequate shelter for students on hot days. Research local organisations and corporate sponsors for potential funding through their Corporate Social Responsibility (CSR) initiatives such as Tesco Community Grants. Other funding includes the Learning through Landscapes funding page and FundEd (Rhino Play).</p>	<p>Start: September 2026</p> <p>Review: July 2027</p>	<p>Emma Seward</p> <p>Scott Hulme</p>		

3. Biodiversity and Green Infrastructure

Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond

NATURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<p>Take part in The Nature Park</p> <p>The Nature Park aims to embed nature-based learning into the curriculum and encourage children and young people all over the country to take action to improve their site for people and wildlife. The programme provides the support and guidance needed to make this happen, with five key steps in the journey and the actions needed to reach your goals.</p>	<p>Start: September 2026</p> <p>Review: July 2027</p>	<p>Emma Saward</p> <p>Scott Hulme</p>	<p>Explore which year group has an area of their curriculum which would enable them to naturally incorporate this project.</p>	
<p>Increase biodiversity to support local wildlife e.g. add a pond, plant pollinator-friendly plants, put up birdfeeders, bat boxes and 'bug hotels'</p> <p>Develop your outdoor spaces to create a mosaic of habitats and features to provide food, shelter and water for wildlife. Grant funding is often available for this, and make use of the wider community for support and resources.</p>	<p>Start: September 2026</p> <p>Review: July 2027</p>	<p>Emma Saward</p> <p>Scott Hulme</p>		
<p>Increase planting of available areas</p> <p>Identify areas on school grounds for new planting, such as hedgerows, trees, wildflower meadows, planters, or pots. Follow the "right tree in the right place" principle and consider accessibility and maintenance.</p>	<p>Start: September 2026</p> <p>Review: July 2027</p>	<p>Emma Saward</p> <p>Scott Hulme</p>		

4. Climate Education, Green Skills and Green Careers

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

GREEN SKILLS & CAREERS				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Access the Climate Ambassadors scheme Connect with Climate Ambassadors in your region and invite them to do school assemblies on green skills and curriculum linked topics.	Start: June 2026 Review: April 2027	Emma Saward	Review and incorporate into next year's assembly schedule	
Invite inspirational green careers speakers in to speak to pupils Find green careers speakers to inspire pupils. This could include parents or governors. Use Primary Futures , Inspiring the Future , Speakers for Schools to find speakers.	Start: June 2026 Review: April 2027	Emma Saward		



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 Registered number: 05062574/ Charity number: 1104153
 The Peak, 3rd Floor 5 Wilton Road, London, SW1V 1AP
 Prepared by William Cappuyns- Climate Action Advisor (London)